

111 OG VIRTUAL DRILL

SCHEDULE

SATURDAY, 4 APRIL 2020

- 0800 – 0830: Sign in to Zoom and Roll Call
- 0830 – 0900: OG/CC announcements on Zoom
- 0900 – 0930: TriCare Brief on Zoom and www.111attackwing.ang.af.mil
- 0930 – 0950: WG/CC Video (access under “Virtual Drill” tab, bottom right at www.111attackwing.ang.af.mil)
- 1000 – 1100: Online Training (options listed below)
- 1100 – 1300: PT and Lunch
- 1300 – 1600: Online Training or Section Specific Training
- 1400 – 1430: Hot Wash (Drill POC’s)
- 1600 – 1630: Provide summary of accomplished training/tasks to Section POC (Listed Below)

SUNDAY, 5 APRIL 2020

- 0800 – 0830: Sign in to Zoom and Roll Call
- 0830 – 1100: Online Training or Section Specific Training
- 1100 – 1300: PT and Lunch
- 1300 – 1530: Online Training or Section Specific Training
- 1400 – 1430: Hot Wash (Dill POC’s)
- 1530 – 1600: Provide summary of accomplished training/tasks to Section POC

****SEE PAGES 2-3 FOR SUGGESTED TRAINING OPTIONS****

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OPTIONS FOR ONLINE TRAINING

1. TRAINING THAT DOES NOT REQUIRE A CAC READER

Courses completed without a CAC Reader need to be provided to work center POCs. Work Center POCs need to forward Completed Training Rosters to the UTM (email: usaf.pa.111-atkw.mbx.111-og-education--training@mail.mil) by COB Sunday.

Course Name	Required Timeframe	Who Needs this Training	How to Access	Duration
Force Protection CBT	Annual	Everyone	www.111attackwing.ang.af.mil Click on “Virtual Drill” toward bottom-right of page	1 hr
GTC Refresher Training	Every 3 yrs	Everyone	www.111attackwing.ang.af.mil Click on “Virtual Drill” toward bottom-right of page	45 min
Free Exercise of Religion CBT	Every 3 yrs	Everyone	www.111attackwing.ang.af.mil Click on “Virtual Drill” toward bottom-right of page	30 min
No Fear Act CBT	Every 2 yrs	Technicians & their supervisors	www.111attackwing.ang.af.mil Click on “Virtual Drill” toward bottom-right of page	30 min
Derivative Classification	Annual	Required for SCIF access	https://securityawareness.usalearning.gov/derivative/index.htm *Save your completion certificate at end of course.*	1.5 hrs
Unauthorized Disclosure of Classified Info	Every 2 yrs	Required for SCIF access	https://securityawareness.usalearning.gov/disclosure/index.html *Save your completion certificate at end of course.*	1 hr
Marking Classified Information	1 Time Only	Required for SCIF Access	https://securityawareness.usalearning.gov/markings/index.htm *Save your completion certificate at end of course.*	2 hrs
Aircrew Flight Safety Brief		Pilot/SO	www.111attackwing.ang.af.mil – Under OG Virtual Drill tab	20 min
Intelligence Oversight	Annual	Pilot/SO/Intel	www.111attackwing.ang.af.mil – Under OG Virtual Drill tab	30 min

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2. TRAINING THAT REQUIRES A CAC READER

Courses completed in ADLS will automatically update in ARCNET, please provide a copy of all completion certificates to your work center POC for accountability. TRAX certificates need to be submitted to your work center POC and the UTM (email: usaf.pa.111-atkw.mbx.111-og-education-training@mail.mil) for updating in ARCNET.

Course Name	Required Timeframe	Who Needs this Training	How to Access	Duration
Cyber Awareness Challenge	Annual	Everyone	ADLS https://golearn.adls.af.mil/login.aspx	1 hr
Force Protection	Annual	Everyone	ADLS	30 min
GTC Refresher	Every 3 yrs	Everyone	TRAX (https://dtsproweb.defensetravel.osd.mil/dts-app/pubsite/all/view/)	15 min
Combatting Trafficking in Persons	One-Time only	Everyone	ADLS	15 min
Environmental Management	One-Time only	Everyone	ADLS	30 min
Religious Freedom	Every 3 yrs	Everyone	ADLS	20 min
No Fear Act	Every 2 yrs	Technicians and their Supervisors	ADLS	20 min

GUIDELINES & NOTES FOR VIRTUAL DRILL

WHAT DO SECTION POCs NEED TO DO?

- Talk with your troops before drill to make sure everyone got a chance to look at the schedule.
- Talk with your troops to make sure they understand any tasks that you have for them and then follow up
- Both Saturday and Sunday by noon let your First Sergeant know via e-mail that your troops have met your intent and that you're vouching for their participation over the weekend for the periods they've agreed to.

WHAT DO I, AS AN INDIVIDUAL, NEED TO DO FOR VIRTUAL DRILL?

- Let your section POC know which periods you're going to participate in.
- Register for free at ZOOM to participate in Saturday morning roll call and announcements
- BE PATIENT! This is a new experience, and there will be "friction points".
- Take notes on the good and the bad and let your leadership know.
- When using ZOOM or personal email accounts/computers/phones keep all discussions UNCLASSIFIED and DO NOT include FOUO information.

FSS Customer Service Hours: Sat and Sun, 1000-1300 by APPOINTMENT ONLY. Please, contact FSS at 215-323-7416 to make an appointment.

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FRG: The FRG office along with the pantry will also be open on Sun, 1000-1300 by appointment only. If interested, contact her at 215-323-7132.

USEFUL LINKS

111 AKTW Sharepoint - <https://usaf.dps.mil/sites/111ATKW/SitePages/Home.aspx>
(NO CAC REQUIRED)

111 ATKW Public Website - <https://www.111attackwing.ang.af.mil/>
(SEE “VIRTUAL DRILL” and “OG VIRTUAL DRILL” tabs at bottom right of page)

Air Force Portal - <https://my.af.mil>

ZOOM - <https://zoom.us/> You can access the meeting via the app on your phone or your computer by clicking the meeting link to be provided. If you haven't used Zoom yet, keep in mind that if you plan on logging in via a computer, you will need to allow some time to download the software and set up an account. And you'll need to download the app ahead of time if you want to use your phone.

ADLS - <https://golearn.adls.af.mil/login.aspx>

ARCNET - <https://www.my.af.mil/arcnetprod/arcnet/>